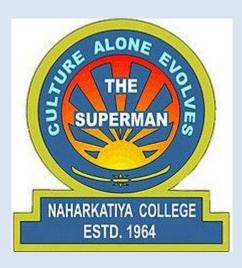# Naharkatiya College

Prospectus

2025-26

Naharkatia-786610
Dibrugarh, Assam
E-mail id: nhkcollege@gmail.com
Help line Number: 9678621013, 9954267586

Samarth Portal: https://assamshesp.samarth.edu.in/index.php/site/login
College Admission Portal: https://naharkatiyacollege.com/online/

N: B: Students must register and apply in Samarth Portal first and then apply in the college admission portal. The hardcopies of the printed application forms of Samarth Portal and college admission portal need to be submitted in the college office.

Message from the Principal

I am very happy to welcome you all to this premier institute of Higher Education for the academic session 2025-26. Naharkatiya College has already completed 61 years of its glorious existence. The College stands affiliated to Dibrugarh University and is recognized by University Grants Commission under section 2f and 12B. It is accredited at B Grade by National Assessment and Accreditation Council, Bangaluru. It is our mission to impart our students the best education available. Our vision is to transform the rural youth with a visionary dream into employable and self-dependable human resource in keeping with the motto of the college "Culture Alone Evolves the Superman". And we hope that after completion of their education in this institution they will be empowered to contribute to build a strong society and nation. The college has introduced 10 Add on courses from this session to enable the students with vocational and professional skills.

To enable our students to cope with the challenges of the modern digital society, the college has established a Digital Knowledge Centre and a Digital Library with e-learning resources under RUSA Scheme. Moreover we are going to introduce a mandatory computer application course for the first time for all students at a comparatively low fee. Our college also takes care of the physical health of the students by equipping them with different gymnastic accessories in a modem Gymnasium Hall. A girl's hostel with 60 seat capacity has been built up in the college campus for the benefit of the rural girl students. The college has adopted Dihing Kiner Nocte Gaon under Naharkatia revenue Circle as a model village and a series of developmental activities are being implemented by the college NSS unit.

I wish your progress in the midst of the challenges will ever march forward.

Dr. Jyoti Prasad Konwar

Profile of the college

Naharkatiya College, established in 1964 at the initiative of the people of the locality, completes its glorious fifty years in 2014. The college is about three kilometres away from Naharakatia town and railway station and sixty kilometres away from the district head-quarter Dibrugarh. It is well connected to the town through road transport. The college is affiliated to Dibrugarh University, recognized by the University Grants Commission under section 2 (f) & 12 (B).

The institution is committed to academic excellence since its inception. It imparts education in Arts and Commerce. It has eleven academic departments and offers major and specialty courses in seven subjects. Apart from sound academic atmosphere, the institution has a very good track record in sports and cultural activities. It has a Volleyball Complex, a playground and auditorium with facilities for different sports, games and cultural activities. The College completed its third cycle of assessment and accreditation by NAAC in 2023 and secured 'B' grade.

Our Vision

In consonance with the motto of the college enshrined in the college emblem "Culture alone evolves the superman" the vision of the college is to produce people of exceptional qualities by expanding the reach of qualitative education to the under privileged section of people in this remote and backward region and advancing their knowledge and skills through in campus and distance modes.

Our Mission

1) To make constant endeavour to expand the reach of quality education among the younger generations in this remote, rural and underdeveloped region of the country.

2) To foster the spirit of peaceful co-existence in the multicultural and multilingual social set-up and to ensure academic, intellectual, cultural and physical development of students and staff.

3) To encourage the students to acquire advanced knowledge and skills to meet the challenges of life and to encourage the faculty members to undertake research to enhance their professional competence.

Courses of study

1. Higher Secondary Course in Arts and Commerce
2. Four Year Under Graduate Programme (FYUGP) in Arts and Commerce as per NEP-2020

Add on Courses: (These Courses are self-financed and Students may opt any Course, subject to their area of interest)

1. Certificate Course in Tourism and Hospitality Management in Assam
2. Certificate Course on GST and Income Tax
3. Certificate Course on Entrepreneurship for Rural Development
4. Certificate Course on Assamese DTP
5. Certificate Course on Knitting and Cutting, Stitching, Embroidery
6. Certificate Course in Spoken English
7. Diploma Course in Computer Application
8. Certificate Course in Beautician and Make-up Artist
9. Certificate Course in Yoga
10. Certificate Course on Mushroom Cultivation

Course structure for H.S. programme

A. Subjects offered in Higher Secondary Course(Arts):
Compulsory Subjects: (i) English (ii) Modern Indian Languages (Assamese/Bengali/Hindi) / Alt. English (iii) Environmental Education
Elective Subjects (any four): (i) Economics (ii) Political Science (iii) History/Mathematics (iv) Sociology (v) Education (vi) Advance Assamese (vii) Swadesh Adhyayan/Bihu/Satriya Dance (viii) Mathematics

B. Subjects offered in Higher Secondary Course (Commerce)
Compulsory Subjects: (i) English (ii) Modem Indian Languages (Assamese/Bengali/Hindi)/ Alt. English (iii) Environmental Education
Elective Subjects (any four): (i) Accountancy (ii) Business Studies (iii) Economics (iv) Commercial Mathematics & Statistics (v) Mathematics

Course Structure for Four Year Under Graduate Programme (FYUGP) in Arts

Major Subjects (Any one): Assamese, English, Political Science, Economics, Education, Sociology, History

Minor Subjects (Anyone other than major subject): Education, Assamese, Political Science, Sociology, English, Bengali, Economics, History, Hindi, Computer Science

GEC Subjects (Anyone other than major and minor subject and not studied in HS course): Economics, Education, History, Political Science, Sociology, Basics of Human Resource Management

AEC: MIL/ Regional Language

SEC: DTP in Assamese, Tourism Management, Foundation on Rupcharcha (Beautician), Retail Management, Ms-Excel and its application in Business, Organic Farming, Mushroom Cultivation, Electrical Wiring and Maintenance, Women Entrepreneurship

VAC: Understanding India, Health and Wellness

Course Structure for Four Year Under Graduate Programme (FYUGP) in Commerce

Major Subjects (Any one): Finance, Human Resource Management

Minor Subjects (Anyone other than major subject): Human Resource Management, Financial Management

GEC Subjects (Anyone other than major and minor subject and not studied in HS course): Basics of Human Resource Management, Fundamentals of Accounting

AEC: MIL/ Regional Language

SEC: Ms-Excel and its application in Business, Tourism Management

VAC: Understanding India, Health and Wellness

Admission Procedure

- Admission will be on online mode.

- Admission to all courses is strictly made on the basis of merit and interview. The eligibility for admission will be as determined in accordance with Assam Higher Secondary Education Council and Dibrugarh University rules.
- Admission will be strictly on the basis of merit list to be published a day prior to the date of admission. Applicants are directed to follow the college Notice Board for the merit list and the exact date of admission.
- Reservation of seats for SC, ST (Plain), ST (Hill), OBC/MOBC, physically handicapped are provided as per State Govt. rules.
- Two seats each in H.S. 1st Year and Degree 1st Semester are reserved for candidates with outstanding performance in sports.
- Two seats each in H.S. 1st Year and Degree 1st Semester are reserved for candidates with outstanding performance in cultural activities.
- 3% seats are reserved for physically handicapped students.
- Prospectus will be available on line.

Free Admission Guidelines

The student seeking free admission must produce an annual income certificate of parents from Revenue /Circle Officer/ Mouzadar and BPL Card.

The student seeking free admission into 1st Year /2nd Year/ 1stSem / 3rdSem/5thSem classes must plant a sapling at college or his/her home and submit a postcard size Photograph of the same. The student must be responsible for the growth of the plant and produce a photograph next year for free admission.

Deposit of Admission Fee

There will be no collection of fee in the college office. All fees will be collected digitally through ATM Card/ QR code scan only. Cash deposit of fees is not accepted.

College Hours

Class Hours: 9.00 a.m. to 4.00 p.m.

Office Hours: 10.00 a.m. to 5.00 p.m.

General Rules

- ❖ Students must come to the college in college uniform and bring the identity card. The violation of the above rule would be considered as a serious offence.
- ❖ Students must maintain decorum while he/she is in college uniform within or outside the college campus.
- ❖ Loitering within the campus is strictly prohibited.
- ❖ Students must attend at least 80% of total classes held during the semester/session.
- ❖ A student must apply for leave duly signed by parents/guardians if he/she remains absent for 10 consecutive days otherwise it may lead to stringent disciplinary action.
- ❖ For each student, it is compulsory to appear in the sessional examination, class tests and attend the seminar and group discussion organised by the concerned department.
- ❖ Ragging in any form is strictly prohibited. Disciplinary action will be taken against any student found indulged in ragging.
- ❖ Students must take care of the college property and keep the college campus clean and green.
- ❖ Use of mobile phone is strictly prohibited within the class rooms.

- ❖ Students driving scooter/ motorcycle must wear helmet and bear a valid driving license.
- ❖ Mobile phones may be used in the college campus for academic purposes i.e. for e-learning and digital library as and when required.

UNIFORM

Higher Secondary

a) Boys- Black trousers and cream coloured shirt, navy blue sweater/ blazer in winter.
b) Girls- White dupatta and pants, black and red checked shalwar suit, navy blue sweater/ cardigan/ blazer in winter
c) Badge & Identity card- Students must put on college badge and carry identity card while attending the college

Degree Students

a) Boys - Black trousers and white shirt; navy blue sweater/blazer in winter.
b) Girls - Navy blue blouse, white mekhela & chadar bordered navy blue or white shalwar suit and navy blue dupatta; navy blue sweater/ cardigan / blazer in winter
c) Badge & Identity Card - Students must put on college badge and carry identity card while attending the college.

Library & Network Resource Centre

The Central Library contains a collection of over thirty thousand text and reference books. It subscribes six newspapers and twenty five journals & magazines. A spacious reading room with seating capacity of around 140 users is attached to the library. Access to e-resources is available through N-LIST Consortium of INFLIBNET. More than 6000 e-journals and 97000 e-books are available through the N-LIST Consortium. The Central Library provides Book Bank facility to poor and meritorious students with textbooks for the whole academic session. The Col1ege library has now the facilities for digital library in online mode through the institutional repository within the campus. The library has been extended by about 1500 square feet.

The Network Resource Centre (NRC), sponsored by UGC is attached with the Central Library. The NRC is equipped with seven computers along with internet connectivity, scanner and printer. The students and teachers can avail the facilities of e-leaming resources free of cost at the NRC.

Library hours: Reading Room: 9.00 a.m. to 4.00 p.m.

Library Rules

a) A student of H.S. course can borrow two books at a time. A degree student can avail four books.
b) A book must be returned within 15 days from the date of issue.
c) Students should compulsorily attend the Library Orientation Class held at the beginning of the session to get library card and avail the library facilities.
d) Students must be in complete college uniform and produce their library card and identity card at the time of borrowing book or while availing any kind of library facilities.
e) Students should carefully examine the book(s) borrowed by them at the time of the issue of the book(s). If the book is found damaged or mutilated at the time of return and he/she shall have to replace the book with a new one, or pay a fine amounting to FIVE TIMES of the cost (current or currently assessed) of the book at the time of return.

f) If the library card is lost by a student, it must be immediately brought to the notice of the librarian.
g) Duplicate library card may be issued after payment of Rs. 50/-.
h) Students must clear library dues ten days before the commencement of examination. Otherwise admit cards will not be issued to them.
i) Students are not allowed to carry anything other than notebook and pen inside the library and reading room.
j) Students must maintain silence inside the library and reading room.
k) If the books are not retuned on or before the date stamped, a fine of Re. 1/- per day per book will be charged.

Internal Quality Assurance Cell

The social scientific and technological development of a country depends on the quality of its human resources; the quality of the human resources depends on the quality of the education they receive; the quality of the education depends on the quality of the institution in which they acquire knowledge, skills and competency; the quality of the institution is evaluated and accredited through the Annual Quality Assurance Reports and mainly the Self Study Report submitted by the college and validated by the peer team of National Assessment and Accreditation Council. The AQAR and the SSR of the college are prepared by the Internal Quality Assurance Cell.

The National Assessment and Accreditation Council, Bangalore recommended the establishment of Internal Quality Assurance Cell (IQAC) in all the accredited higher educational institutions not only to maintain the momentum of quality consciousness generated at the institutional level but also to take measures for enhancement of quality and for internal self evaluation at the institutional level.

Naharkatiya College was assessed and accredited at C ++ level in December, 2004. After the first assessment and accreditation the Internal Quality Assurance Cell was established on 5th August, 2005 in pursuance of the Guidelines of National Assessment and Accreditation Council (NAAC) as a post quality assurance measure to institutionalise and internalize the quality culture in the institution. Since its establishment the IQAC has been playing a proactive role for quality maintenance and quality sustenance. It has prepared and submitted 8 (eight) Annual Quality Assurance Reports and the Self-Study Report for the second cycle of Assessment and Accreditation was done in 2015 and the college obtained B grade. During third cycle of assessment it has submitted 8 (eight) Annual Quality Assurance Reports and the Self-Study Report and third cycle of accreditation was done in 2023 and the college obtained B grade.

The Internal Quality Assurance Cell prepares the Enrolment and Result Report annually for reviewing and comparing the results of different departments. It also prepares the Academic Calendar at the beginning of every academic session and ensures compliance of the calendar events for maintenance of Quality. It arranges seminars, workshops and extracurricular activities. IQAC encourages the teachers to pursue research and make original contribution to the ever growing sphere of knowledge.

In short the IQAC is dedicated to contribute to the sustenance of quality and the development of the institution by translating its vision and mission into reality.

Laboratory & Teaching Learning Equipment

a. Psychological Laboratory in Education Department: The College has a psychological laboratory with sophisticated equipment which provides the facilities for laboratory works in Educational Psychology.
b. The laboratory of the Department of the Education has been upgraded by procuring different laboratory equipment under RUSA Scheme.
c. The college provides the students with the modem teaching-learning equipment such as overhead projector, television, etc.

d. The students are also provided with free internet services and Xerox facilities at concessional rates.

e. The college has Information Technology Laboratory with sophisticated computer system.

Technology Enabled Classroom

i. The college provides 6 (Six) digital classrooms with LCD projectors facility.

ii. The college is also under CCTV surveillance.

Students' Aid Fund

The College maintains a Students' Aid Fund for economically backward meritorious students of the College. Any such students desiring to take help of the fund shall have to apply to the Principal with supporting testimonials (Income Certificate of the family) at the beginning of the session.

Hostel Facility

The College has well equipped girls and boys Hostel. Warden Quarter is also attached to the hostel.

Scholarships and Award s to Students

a) Scholarship of Rs 5000/- per annum to the best graduate sponsored by the family members of founder principal late Ram Prasad Chaliha.

b) An Award of Rs. 2000/- to the best female graduate sponsored by woman's study cel1 of Naharkatiya College.

c) Provisions for National & State Merit Scholarship through National Scholarship Portal.

d) State Government Scholarship to Scheduled Caste, Scheduled Tribe, Other Backward Class/More Other Backward Class students.

Students' Health Care Unit

There is a Students' Health Care Unit in the college. A Medical Practitioner visits the unit once in a week for check-up of students' health.

Digital Knowledge Centre

The college has a Digital Knowledge Centre comprising of language laboratory and computer laboratory with a view to facilitating digital learning.

Career Guidance Cell

The Career Guidance Cell provides guidance to the students for a career best suited to them. The cell organizes seminars and workshops from time to time throughout the year.

Grievance Redressal Cell

The college has a Grievance Redressal Cell, which deals with various grievances of the students.

Women's Study Cell

The Women's Study Cell has been functioning since September 2005. The cell has been established with the objective of promoting awareness among women about their right and strength. The cell has sponsored an award containing Rs. 2000/- and a certificate of appreciation to the girl student securing highest aggregate marks in BA/B. Com examination.

National Service Scheme

The college has a unit of National Service Scheme (NSS) to create social awareness, foster solidarity and create linkages between campus and the community.

Study Centre of Krishna Kanta Handique State Open University (KKHSOU) & DODL, Dibrugarh University

There is a study centre of Krishna Kanta Handique State Open University & DODL, Dibrugarh University to provide scope for under graduate and post graduate courses through distance mode who cannot pursue regular courses of studies.

Alumni Association

There is a registered Alumni Association of the college which is associated with developmental activities of the college.

Parents Teachers Association

The College has a Parents Teachers Association which plays a pivotal role in getting feedback from the students regarding the quality of teaching learning programs.

Canteen

The college has a canteen in its campus to provide fresh, wholesome food to students and staff at a reasonable price.

Auditorium

The college has an auditorium of 500 seat capacity with stage for cultural and other extra-curricular activities of students.

Conference Hall

The college has a Seminar Hall equipped with LCD projector, sound system and other amenities.

Sports Facilities

The college maintains a playground for outdoor sports. Facilities for football, cricket, volleyball, table tennis are available in the college. A volleyball complex with gallery has been constructed under One College One Sports Scheme of Dibrugarh University with the objective of providing facilities for practice of volleyball by students and teachers and holding inter college volleyball tournaments and competitions organized by local sports clubs. The college also maintains a well-equiped gymnasium hall with two multi gym, treadmill, cycle, weight lifting etc.

Students' Union

The college has a general body of the students named and styled as Naharkatiya College Students' Union of which every student shall be a member. The office bearers of this union are democratically elected annually by the students from amongst the regular students. The union provides a platform to the students to develop their leadership quality and shoulder social responsibility.

Boys' and Girls' Common Room

There are separate common rooms for boys and girls. Newspapers, Periodicals and indoor games facilities are available in the common rooms.

Magazine & Wall Magazine

The College magazine is the medium for developing creative potentialities of the students. It publishes articles and creative writings contributed by students and teachers. The wall magazines published by various departments are another medium for nurturing the creative and critical thinking abilities of the students.

Drinking Water

The College provides purified drinking water to students and others through water purifier cum cooler.

College Academic Calendar

College academic calendar is prepared on the basis of the comprehensive academic calendar of the affiliating University. Hence the academic calendar for the session 2025-26 of the college will be issued as and when the modified academic calendar of Dibrugarh University is circulated. Similarly the teaching days and working days will be calculated on the basis of modified academic calendar. The holiday list for 2025-26 will be available in the college website.

DIBRUGARH UNIVERSITY REGULATIONS (REVISED) FOR THE FOUR YEARUNDERGRADUATE PROGRAMMES (FYUGP)

IN CHOICE BASED CREDIT SYSTEM (CBCS), 2024

(1) **Short Title, Commencement and Applicability**

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2024. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2024.

The Regulations shall come in to effect from the Academic Session, 2024-2025.

The Regulations shall be applicable to the students enrolled in the aforementioned academic programmes conducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2024-25.

2. Objectives

The objectives of the regulations are—

2.1 To conduct undergraduate programmes-- UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.

2.2 To provide a multidisciplinary set-up to build vibrant communities of scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.

2.3 To nurture avenues for developing holistic individuals through an identified set of skills and values.

2.4 To provide a student centric, flexible, choice based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

3. Graduate Attributes

3.1 Learning outcomes specific to disciplinary/interdisciplinary areas of learning: Graduates should be able to demonstrate the acquisition of

i. Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.

ii. Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.

iii. Skills in areas related to specialization in the chosen disciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.

iv. Capacity to extrapolate from what has been learned, translate concepts into real life situations and apply acquired competencies in new/unfamiliar contexts.

3.2 Generic learning Outcomes: Graduates should be able to demonstrate the capabilities of Complex problem solving, Critical thinking, creativity, communication skills, analytical reasoning, research related skills, coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

4. Definitions:

4.1 Undergraduate Programmes: Undergraduate programmes will include the following

(i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite **40** Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.

(ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite **80** Credits on completion of Semester IV if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme

within a period of three years and complete the degree within the maximum period of seven years.

(iii) **Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of **120** credits. Provision of double Major shall be implemented in due course of time.

(iv) **Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of **160** credits. Provision of double Major shall be implemented in due course of time.

(v) **Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of **160** credits. Provision of double Major shall be implemented in due course of time.

(vi) Students will also have the option to adopt the Single major with minor to complete their three year or Four-Year Degree Programme or Double major to complete their three year or Four-Year Degree Programme. Double major option will be provided as per the discretion and provisions of Dibrugarh University.

4.1 College: The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

4.2 Department: The term 'Department' is used to mean a Department of Dibrugarh University/ a College/Institute affiliated to/ permitted by Dibrugarh University.

4.3 Centre for Studies: The term 'Centre for Studies' is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University

4.4 Programme: The term 'programme' is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.

4.5 Course: A "Course" means one of the specified units which goes to comprise a programme of study.

4.6 Academic Year: An 'Academic Year' means a period of twelve months consisting of two semesters.

4.7 Semester: The word "semester" is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

4.8 Semester Duration: A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.

4.9 In–semester: The word "in-semester" is used to refer to the continuous evaluation within the half-yearly term.

4.10 End-semester: The word "end-semester" is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.

4.11 Credit: A 'credit' is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component. Credit shall be defined as

Sl. No	Components	Number of Hours per week	Number of hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Practicum, Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1
4	Experiential Learning, Internship, Community Engagement and services, Field visit/Industrial visit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1

4.12 Academic Bank of Credits (ABC): 'Academic Bank of Credits (ABC)' is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.

4.13 Academic Flexibility: 'Academic Flexibility' is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities removing the rigid curricular boundaries and creating new possibilities of life-long learning.

4.14 **Credit accumulation:** 'Credit Accumulation' means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the 'credits' earned by them by undergoing 'courses' in any of the eligible HEIs.

4.15 **Credit accumulation from MOOCs in SWAYAM, Infosys Springboard or other digital platforms:** The MOOCs courses taken by the students through the online modes from SWAYAM platform or any other UGC approved online courses shall be considered for credit accumulation using the Academic Bank of Credit subject to compatibility of course content & assessment process with the prior approval of the respective Board of Studies.

4.16 **Credit recognition:** 'Credit Recognition' means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.

4.17 **Credit redemption:** 'Credit redemption' means the process of commuting the accrued 'credits' in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the 'credits requirements' for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.

4.18 **Credit transfer:** 'Credit transfer' means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed 'credits' to individual registered ABC account in adherence to the UGC credit norms for the 'course/s' registered by the desirous students in any HEIs within India.

4.19 **Credit Transfer from MOOC in SWAYAM, Infosys Springboard or other digital platforms:**
   i. The MOOCs courses taken by the students through the online modes from SWAYAM platform, Infosys Springboard or any other UGC approved online courses shall be considered for credit transfer using the Academic Bank of Credit subject to compatibility of course content & assessment process with the prior approval of the respective Board of Studies.

   ii. Transfer of credits for MOOCs course will be permitted if a proctored examination is carried out.

   iii. If a student fails in an online course from SWAYAM, Infosys Springboard_or any other equivalent platform, he/she has the option to take an equivalent course offered by the University of that particular semester. In this case, it will be the responsibility of the student to meet all the requirements of the course in order to sit for the examination.

4.20 **Course teacher:** A 'Course teacher' is a teacher or any person who is engaged by the University/ College/Institute for teaching a Course. He/ she shall perform the following

functions:

(i) Teaching the Course approved by the statutory authorities.

(ii) Maintaining attendance and performance records of all the students registered for the Course(s) he/she teaches.

(iii) Conducting In-semester Assessment (Internal Assessment)

(iv) Involving himself/herself in preparation and moderation of question papers, evaluation, scrutiny and finalization of results of the course(s) etc. whenever needed.

(v) Participating in various curricular and co-curricular activities as and when necessary.

(vi) Preparing syllabus of different Courses whenever necessary.

4.21 **College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board:** There shall be a College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board to monitor and supervise the implementation of the Undergraduate academic programmes, which shall be constituted as below:

(i) **For Colleges/Institutes:**

Chairperson   : The Principal of the College

Vice - Chairperson: The Vice-Principal of the College

Members   : Heads of the Departments and the Coordinator, IQAC

Member Secretary: A Senior Teacher of the College nominated by the Principal of the college.

(ii) **For University Departments/Centre for Studies**

Chairperson: Head of the Department/Chairperson of the Centre for Studies

Member   : All the Course Teachers and the coordinator, DQAC

4.22 **Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board:**

There shall be a Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board to be constituted as below:

(i) Chairperson   : Vice Chancellor

(ii) Members   : The Registrar, Deans of the Faculties of Studies, Controller of Examinations, the Director, IQAC, D.U, five Principals of the colleges to be nominated by the Vice-Chancellor, One Joint/ Deputy Controller of Examinations to be nominated by the Vice-Chancellor and the Inspector of Colleges.

(iii) Member Secretary : The Deputy Registrar (Academic)

4.23 **Semester Duration:**

    i)   Odd Semesters: July–December (including end-semester examinations and semester breaks)

    ii) Even Semester: January-June (including end-semester examinations and semester breaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

5   **Extent of Application:**

The Regulations shall be applicable to the students enrolled for the Courses of Study leading to the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research)

6   **Academic Schedule:** The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

7   **Admission Notice and Criteria:**

7.1 Newspaper Notice/Notification through University/College/Institutes websites inviting applications for admission into the different programmes shall be issued by the Registrar of the University/Principals of the colleges/institutes as per the Academic Calendar of the University. The minimum eligibility for admission into the UG programmes shall be as below:

7.2 Minimum eligibility criteria for admission in Four Year Undergraduate programmes: Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

7.3 Minimum eligibility criteria for multiple entry points of the UG programmes

    a.   **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

    b.   **2nd year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme or after successful completion of Diploma from Polytechnics after Class X. These students are to take admission in the 2nd year within a period of three years from obtaining the UG certificate from Dibrugarh University or

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any other University/institution or Diploma certificate from Polytechnics recognized by Dibrugarh University.

c. **3rd year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3rd year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.

d. **4th Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

e. **4th Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4th year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

7.4 The admission or eligibility criteria shall be fixed by the Academic Council from time to time whenever necessary. The University/ colleges/ institutes may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria as prescribed.

7.5 Statutory reservation policy of the government shall be followed in case of selection Of eligible candidates for admission.

8 Course Structure:

8.1 The Course Structure of the Undergraduate Academic Programmes as per the Programme Structure given in *Annexure I (For Single Major) and Annexure II (For Double Major).*The nature of the Courses for all Under Graduate Academic programmes shall be as below:

Sl. No	Category of the course	Course	Description
1	**Major Discipline:** Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	**Minor discipline:** Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that Discipline. The Minor Discipline can be considered as Double Major discipline on accumulation of the extra credits in this Course as determined by the Double Major Structure of FYIPGP Regulations.	Minor / 2nd Major discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline. In case of a Double Major selection by a student, the Minor Course will be considered as the 2nd Major. After the end of the 2nd Semester; i.e., from the 3rd Semester onwards, the student opting for Double Major option shall have to take increased credits in the option selected, and the credits will be determined as per the Structure for FYIPGP (Double Major) as shown in the Annexure II (at the end of this Regulation) **NB**: Double major option will be provided as per the discretion and provisions of Dibrugarh University.
	Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductory level courses relating to any of the broad	Multi-Disciplinary Generic Elective-Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC.

3	disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education. *However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.*	Multi-Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC.
		Multi-Disciplinary Generic Elective-Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall offer GEC.
4	**Ability Enhancement Courses:** These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
		Language and Communication Skills(English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course.

		Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.
5	**Value Added Course 2:** The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.
		Yoga	Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.
		Environmental Education /Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and

			pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.
		Digital and Technological Solutions/Digital Fluency	Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.
		Understanding India	The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school /community/society, specifically.
6	**Skill Enhancement courses:** These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.		The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.

7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):	The curricular component of 'community engagement and service' seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring school students and other community works.
8	Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
9	Internship	: Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and, as a by-product, further improve their employability.

10	Research / Dissertation	All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advancedcourses, research methodology courses and a Dissertation before the completion of the Programme, NB: Students intending to pursue Honours with Research shall have to enroll in the beginning of the 7th semester. Departments concerned shall allot Supervisors to such students on the basis of their area of interest. For students pursuing Honours with Research, 50% of the In-semester marks will be allocated for preparation of synopsis / Project of the proposed Dissertation to be submitted in the 8th semester.
11.	MOOCs courses from SWAYAM platform, Infosys Springboard	Students may opt to earn credits from such courses upto 40% of the total credits required for the award of a certificate / Diploma / Degree. These courses shall be under any of the categories of courses mentioned above. NB: In case a student earns extra credit from an online course in lieu of a course which is offered with less credit in offline mode, the SGPA/CGPA will be calculated on the basis of the credits of the offline course. The remaining extra credit will be reflected in the Grade sheet.
12.	Value added Add on courses	Students may be permitted to take Add on course(s) of their choice offered by the Dibrugarh University. The Add on course(s) will be reflected in the grade sheet but will not be taken in to account for computation of SGPA and CGPA.

8.2 A Course may also take the form of a Dissertation/ Project work/ Practical training/ Fieldwork/Internship, etc.

8.3 A student shall have to study the academic programme as per the scheme of the Programme. Even if a candidate earns the required number of credits before completion of the full duration of the programme, he/she shall not be entitled for the degree.

9 Course Enrolment

The minimum and maximum credits to be opted by a student for qualifying of a Undergraduate programme shall be as per the Course Structure given as **Annexure I (Single Major) and Annexure II (Double Major).**

9.1 **Change in Major:** Students shall be allowed to change the Major at the end of the second semester. In such a case the Minor will be converted as the Major so that the credit earned by the student remains the same. In such case the earlier Major discipline in the 1st and 2nd semester will be treated as Minor discipline. *The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.*

9.2 **Change in Minor:** Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major obtains a minimum of 12 credits from another course then the student will be awarded Bachelor degree in previous with a minor in later.

9.3 **MOOCs course from SWAYAM Platform, Infosys Springboard :** The University may allow up to 40% of the total credits being offered in a particular programme in a Semester through the MOOCs online learning courses offered through the SWAYAM platform, Infosys Springboard or any other online learning platform specified by UGC, subject to the following conditions:

i. The course contents comply with the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 and its subsequent amendments and approved by the University.

ii. The courses are not offered in the University.

ii. The University shall give the equivalent credit weightage to the student for the credits earned *vide* online learning credit courses through the SWAYAM platform, in the credit plan of the programme.

10 Attendance

10.1 The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.

10.2 All Course Teachers of college/institutions shall intimate the Principal/ Director of a college/

Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 75% of attendance during the total number of class days.

10.3   A student who has less than 75% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 75% attendance for valid reasons, on recommendation of the Principals of the College on payment of a prescribed fee(s).

     The /Principals of the Colleges shall announce the names of all students who shall not be eligible to take the End- semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.

10.4   A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

11   *Examination and Evaluation:*

(a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.

(b) There shall be 40% marks for in-semester assessment and 60% marks for End-semesterexamination in each course during every semester.

(c) There shall be no provision for re-evaluation of the answer-scripts of the end-semesterexaminations. However, a candidate may apply for re-scrutiny.

(d) ***In-semester Assessment***:

     (i)   In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.

     (ii)   The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations after the end of the Semester. The Department may arrange special in-semester examination whenever necessary.

(e) *End Semester Examination:*

    (i)   There shall be one End semester examination carrying 60% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.

    (ii)   The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.

    (iii) The time given for End-semester examination for each Course shall be based on the credits/marks of the course. The duration of End semester Examination shall be of 2 (two hours) for 3 /4 credit courses and 1 (one hour) for 2 credit courses.

    (iv)   Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should includedifferent forms of question.

(f)   *Confidential Works:* Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.

(g)   The mode of the conduct of the end-semester examinations of the practical/dissertation courses shall be partially external as below:

    i.   The end-semester examinations of all practical/dissertation courses shall be conducted by a Board of Examiners consisting of the internal examiner (the concerned course teacher) and an external examiner appointed by the Controller of Examinations.

    ii.   A student shall not be allowed to take more than one full course as project work in a single semester.

(h)   The mode of end-semester examination and evaluation of the Course shall be specifiedin the detailed syllabus of the course concerned.

(i)   End-semester practical examinations shall normally be held before the theory examinations.

(j)   **Betterment Examination**:

    i.   A student shall be entitled to take the 'Betterment Examinations' in any two of the theory courses of a single semester after successful completion of 3 year/4 year only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.

    ii. No betterments shall be allowed in the practical/project/dissertation/internship examinations.

12 Results and Progression:

12.1 A candidate shall be declared as passed a Programme, provided he/she secures-

12.1.1 At least 30% of marks in each course in the End Semester Examinations combining both theory and practical examinations from the odd semester examinations in 2024.

12.1.2 At least 40% of marks or 'P' grade in the10 point scale combining both the In-semester and End Semester Examination performance.

12.1.3 There shall be no separate pass mark for In-semester Assessment.

12.2 A candidate shall be declared as passed a semester/ programme, provided he/ she secures at least 'P' grade in the 10 point scale (given in clause) in all the Courses separately.

12.3 There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary. The scaling procedure will be applied only if there are more than 70% of the students of a college whose In semester marks deviate more than 20% and will be applied college-wise. No scaling procedure will be applied for the End semester absentee candidates

12.4 The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.

12.5 A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carryover course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.

12.6 If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of

the previous semesters.

12.7 A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eight semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of

the previous semester.

12.8 A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission to the First Semester of any Programme

irrespective of the number of examinations appeared by the student.

12.9 A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.

12.10 The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. ***The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.***

12.11 The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.

12.12 Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/Medals, Rank or Distinction.

13 Provision of Multiple Exit:

13.1 **Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 40 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.

13.2 **Exit 2:** There is a provision of exit after successful completion of 2 years (four semesters. A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 80 credits will be awarded a UG

Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th Semester examination.

13.3 **Exit 3: Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 120 credits.

13.4 **Four Year UG Programme with Honours (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major discipline after successful completion of four years with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 160 credits.

13.5 **Four Year UG Programme with Honours with Research (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** Students who wish to undergo a 4-year (8

semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 160 credits.

14   Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 5	Undergraduate Certificate	36+ 4
Level 6	Undergraduate Diploma	76+4
Level 7	Bachelor's Degree	120
Level 8	Bachelor's Degree (Honours and Honours with Research)	160

15   Grading System

15.1   The absolute grading system shall be applied in evaluating performance of the students.

15.2   The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade meaning		Grade Point
O	Outstanding	**10** (Marks securing 90% -100%)
A+	Excellent	**9** (Marks securing 80% - 90%)
A	Very Good	**8** (Marks securing 70% - 80%)
B+	Good	**7** (Marks securing 60% - 70%)
B	Above Average	**6** (Marks securing 50% - 60%)
C	Average	**5** (Marks securing above 45% - 50%)
P	Pass	**4** (Marks securing 40%-45%)
F	Fail	**0** (Marks securing less than 40%)
Ab	(absent)	**0**

The Class interval of percentage of marks shown above is based on Exclusive Class Interval Technique. For example, the class interval 50-60 includes candidates scoring percentage of marks starting from 50 upto any percentage less than 60.

Programme Outcome (Overall Results)

CGPA	0-4.0	4.0-4.5	4.5-5.0	5.0-6.0	6.0-7.0	7.0-8.0	8.0-9.0	9.0-10.0
Letter Grades	F	P	C	B	B+	A	A+	O

15.3 Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

(i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits off all the courses undergone by a student.

$$\text{SGPA (Si)} = \sum C_iG_i / \sum C_i$$

Where C_i is the number of credit of the ith course and G_i is the grade point scored by the student in the ith course.

Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit) Grade
I	Major (Core)	4	A	8	4X8=32
I	Minor	4	B+	7	4X7=28
I	GEC 1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	Value Added Course	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		20			151
	SGPA				151/20= **7.55**

(ii) The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$\text{CGPA (Si)} = \sum C_iS_i / \sum C_i$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA= (20 X 7.59+ 20 X 8.00+20 X 7.6+20 X 7.59+20 X 8.00+20 X 7.00)/120= 6.94					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

(iii) **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10.

Percentage of marks = (CGPA X 10)

(iv) The Letter grade 'B$^+$' and above shall be considered as First Class and Letter grade'B' shall be considered as Second Class.

(v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/Incomplete).

(vi) If a candidate secures **'F'** grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.

(vii) If a student secures '**F'** grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.

(viii) **'Abs'** grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:

    (a) If a candidate fails to appear in any Course(s) in an end semester examination.

    (b) If a candidate fails to submit the project work/dissertation / assignment ofan end semester examination.

    (c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.

(ix) The candidates not appearing in a Semester Examination shall be considered as an **'Abs'** candidate **and** that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the '**Abs**' grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

16   Transcript

The University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

17   Academic Bank of Credit:

17.1   Institution Registration:

17.1.1.1 The HEIs shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.

17.1.1.2 **Institution shall advise the students to register on ABC through the ABC portal**

17.1.1.3 **Institution shall make ABC id a mandatory field in the admission forms, Examination forms or if possible on students Identity card also.**

17.1.1.4 **Institution shall display the posters and templates and place them on the canteen, Library, Notice Board and around the playground or the place where there is maximum movements of students**

17.1.1.5 **Institution shall organize Seminar/Workshop for information and publicity about ABC in campus as well as respective affiliated colleges.**

17.2   Student Registration: Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records have to be submitted to the institution.

18   Credit Transfer: Inter- Institutional transfer of Credits may be considered by the Dibrugarh University on reciprocal basis or in compliance with the relevant Guidelines of the UGC. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by Dibrugarh University.

19   Mentor Mentee Forum

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

19.1   Functions of Mentor Mentee forum will be—

19.1.1   Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities.

19.1.2   Orienting the mentees the details of the FYUGP regulation.

19.1.3   Orienting the mentees with the academic schedule including the dates of assessment and the syllabus coverage for each assessment.

19.1.4   Analyzing the performance of the mentees after each of the tests and finding the ways to improve.

19.1.5   Conducting at least one meeting in a month

19.2   Functions of Mentor Mentee forum will be—

19.2.1.1.1 To act as a link between the Head of the Department/Chairperson of the Centre for Studies and the concerned mentees.

19.2.1.1.2 To collect and maintain various records as required by the Department/Chairperson of the Centre for Studies.

19.2.1.1.3 Guiding the mentees in various academic functions

19.2.1.1.4 To monitor the academic performances of the mentees.

19.2.1.1.5 To organize mentor mentee meeting.

20 **General:**

a. It shall be ensured that the University shall maintain fundamental code of professional ethics in implementing these Regulations.

b. For any matter not covered under these Regulations, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.

c. The Dibrugarh University FYUGP Board and/or the Examination Committee of the University shall remove any difficulty, which may arise in the course of operations relating to execution.

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ANNEXURE - I

COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP)

IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES
(SINGLE MAJOR)

(to be effective from 2024-2025 academic session)

Year	Semester	Course	No. of Courses	Credit per Course	Total Credit
Year 01	1st Semester	Major (Core 1)	1	4	4
		Minor - 1	1	4	4
		Multidisciplinary Generic Elective Course: **GEC – 1**: Natural Science-I / Social Science-I / Humanities-I / Commerce-I	1	3	3
		AEC 1 - Language - I *(MIL/Regional Language)*	1	4	4
		VAC 1 A - Understanding India **OR** VAC 1 B - Health and Wellness	1	2	2
		SEC 1 – *(any one to be chosen from a pool of Courses)*	1	3	3
				TOTAL	**20**
	2nd Semester	Major (Core 2)	1	4	4
		Minor 2	1	4	4
		Multidisciplinary Generic Elective Course: **GEC – 2**: Natural Science-II / Social Science-II / Humanities-II / Commerce-II	1	3	3
		AEC 2 - Language and Communication Skills - II *(English)*	1	4	4
		VAC 2 A - Environmental Education with emphasis on community-based activities *(more emphais on Practicals)* OR VAC 2 B - Yoga	1	2	2
		SEC 2 - *(any one to be chosen from a pool of Courses)*	1	3	3
				TOTAL	**20**
		GRAND TOTAL (Sem 1 + Sem 2)			**40**
		The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 40 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from Skill Enhancement Courses earned during 1st and 2nd Semester			
Year 02	3rd Semester	Major (Core 3 & Core 4)	2	4	8
		Minor 3	1	4	4
		Multidisciplinary Generic Elective Course: **GEC – 3**: Natural Science-III / Social Science-III / Humanities-III / Commerce-III	1	3	3
		VAC 3 - Digital and Technological Solutions / Digital Fluency	1	2	2
		SEC - 3 *(any one to be chosen from a pool of Courses)*	1	3	3

				TOTAL	**20**
	4th Semester	Major (Core 5, Core 6, Core 7 & Core 8)	4	4 credits per Course	16
		Minor 4	1	4	4
				TOTAL	**20**
	GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4)				**80**
	**The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 80 Credits on completion of Semester 4, provided they secure additional 4 credits inskill based vocational courses offered during First Year or Second Year summer term or Internship / Apprenticeship**				
Year 03	5th Semester	Major (Core 9, Core 10 and Core 11)	3	4 X 3	12
		Minor 5	1	4	4
		Internship + Community Engagement OR Internship / Community Engagement	1 + 1 OR 1	2 (I) + 2 (CE) OR 4 (I) / 4 (CE)	4
				TOTAL	**20**
	6th Semester	Major (Core 12, Core 13, Core 14 and Core 15)	4	4 X 4	16
		Minor – 6	1	4	4
				TOTAL	**20**
	GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4 + Sem 5 + Sem 6)				**120**
	The students on exit shall be awarded Bachelors Degree (in the Field of Study/Discipline) (3 years) after securingthe requisite 120 Credits on completion of Semester 6				
Year 04	7th Semester	Major (Core 16, Core 17 and Core 18)	3	4 X 3	12
		Research Methodology	1	4	4
		Minor – 7	1	4	4
				TOTAL	**20**
	8th Semester	Major (Core 19 and Core 20)	2	4 X 2	8
		Minor – 8	1	4	4
		Dissertation (8) OR DSE (2 Nos.)	1 OR 2	8 OR 2 x 4	8 OR 8
				TOTAL	**20**
	GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4 + Sem 5 + Sem 6 + Sem 7 + Sem 8)				**160**
	The students on successful exit after 4 years shall be awarded Bachelors Degree in the Field of Study/Discipline (Honours) and (Honourswith Research) after securing the requisite 160 Credits on completion of Semester 8				

ABBREVIATIONS USED:

- **GEC = Generic Elective Course**
- **AEC = Ability Enhancement Course**
- **SEC = Skill Enhancement Course**
- **VAC = Value Added Course**
- **CE = Community Engagement**
- **I = Internship**
- **DSE = Discipline Specific Elective**

Semester	Major (Core)	Minor	Multi-Disciplinary Generic Elective course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credit	Exit Option (With Certificate / Diploma and Degree) (*minimum Credit requirement*)
I	04	4	3	4	2	3	--	**20**	UG Certificate
II	04	4	3	4	2	3	--	**20**	$(40 + ^{*}4 = 44)$
III	4 x 2 = 08	4	3	-	2	3	--	**20**	UG Diploma
IV	4 X 4 = 16	4	-	--	--	--	-	**20**	$(80 + ^{*}4 = 84)$
V	4 X 3 = 12	4	- -	--	--	--	4 2 (Internship) + 2 Community Engagement **OR** 4 (Internship) / 4 (Community Engagement)	**20**	UG Degree (120)
VI	4 X 4 = 16	4	- -	--	--	--	-	**20**	
VII	`4 X 3 = 12	4	-	--	--	-	4 (Research Methodology)	**20**	UG Degree (Honours with Research) OR
VIII	4 X 2 = 08	4	- -	--	--	--	8 (Dissertation) **OR** 2 Nos. DSE (4 + 4)	**20**	UG Degree (Honours)
Total	**80**	**32**	**9**	**08**	**06**	**09**	**16**	**160**	

- **On exit, students may be awarded UG Certificate/UG Diploma (in the Field of Study/Discipline) after securing the requisite 44 or 84Credits on completion of Semester II / Semester IV provided they secure additional 4 credit in Skill Based Vocational Courses or Internship / Apprenticeship in addition to the Credits earned from Skill Enhancement Courses (SEC).**

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COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP)

IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES
(DOUBLE MAJOR)

(to be effective from 2024-2025 academic session)

Year	Semester	Course	No. of Courses	Credit per Course	Total Credit
Year 01	1st Semester	Major (Core 1)	1	4	4
		Minor - 1	1	4	4
		Multidisciplinary Generic Elective Course: **GEC – 1**: Natural Science-I / Social Science-I / Humanities-I / Commerce-I	1	3	3
		AEC 1 - Language - I *(MIL/Regional Language)*	1	4	4
		VAC 1 A - Understanding India **OR** VAC 1 B - Health and Wellness	1	2	2
		SEC 1 – *(any one to be chosen from a pool of Courses)*	1	3	3
				TOTAL	**20**
	2nd Semester	Major (Core 2)	1	4	4
		Minor 2	1	4	4
		Multidisciplinary Generic Elective Course: **GEC – 2**: Natural Science-II / Social Science-II / Humanities-II / Commerce-II	1	3	3
		AEC 2 - Language and Communication Skills - II *(English)*	1	4	4
		VAC 2 A - Environmental Education with emphasis on community-based activities *(more emphais on Practicals)* OR VAC 2 B - Yoga	1	2	2
		SEC 2 - *(any one to be chosen from a pool of Courses)*	1	3	3
				TOTAL	**20**
		GRAND TOTAL (Sem 1 + Sem 2)			**40**

The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 40 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from Skill Enhancement Courses earned during 1st and 2nd Semester

Year	Semester	Course	No. of Courses	Credit per Course	Total Credit
Year 02	3rd Semester	Major (Core 3, Core 4 & Core 5)	3	4 X 3	12
		Minor 3 & 4 (*2nd Major*)	2	4	8
				TOTAL	**20**
	4th Semester	Major (Core 6, Core 7, Core 8 & Core 9)	4	4 X 4	16
		Minor 5 (*2nd Major*)	1	4	4
				TOTAL	**20**
		GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4)			**80**

The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 80 Credits on completion of Semester 4, *provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship*

Year 03	5th Semester	Major (Core 10, Core 11 and Core 12)	3	4 X 3	12
		Minor 6 (*2nd Major*)	1	4	4
		Internship + Community Engagement OR Internship / Community Engagement	1 + 1 OR 1	2 (I) + 2 (CE) OR 4 (I) / 4 (CE)	4
				TOTAL	**20**
	6th Semester	Major (Core 13, Core 14, & Core 15)	3	4 X 3	12
		Minor – 7 & 8 (*2nd Major*)	2	4 X 2	8
				TOTAL	**20**
	GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4 + Sem 5 + Sem 6)				**120**
	The students on exit shall be awarded Bachelor's Degree (in the Field of Study/Discipline) (3 years) after securing the requisite 120 Credits on completion of Semester 6				
Year 04	7th Semester	Major (Core 16, Core 17 and Core 18)	3	4 X 3	12
		Research Methodology	1	4	4
		Minor – 9 (*2nd Major*)	1	4	4
		TOTAL			**20**
	8th Semester	Major (Core 19 and Core 20)	2	4 X 2	8
		Minor – 10 (*2nd Major*)	1	4	4
		Dissertation	1	8	8
				TOTAL	**20**
	GRAND TOTAL (Sem 1 + Sem 2 + Sem 3 + Sem 4 + Sem 5 + Sem 6 + Sem 7 + Sem 8)				**160**
	The students on successful exit after 4 years shall be awarded Bachelor's Degree [(Honours) and (Honours with Research)] in the Field of Study/Discipline after securing the requisite 160 Credits on completion of Semester 8				

ABBREVIATIONS USED:

- **GEC = Generic Elective Course**
- **AEC = Ability Enhancement Course**
- **SEC = Skill Enhancement Course**
- **VAC = Value Added Course**
- **CE = Community Engagement**
- **I = Internship**

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Annexure IV: Semester wise Distribution of Credits (DOUBLE MAJOR)

Semester	Major (Core)	Minor / 2nd Major	Multi-Disciplinary Generic Elective Course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credits	Exit Option (With Certificate / Diploma and Degree) (*minimum Credit requirement*)
I	04	4	3	4	2	3	-	**20**	**UG Certificate *** (40 + 4* = 44)
II	04	4	3	4	2	3	-	**20**	
III	4 x 3 = 12	4 X 2 = 8	-	-	-	-	-	**20**	**UG Diploma *** (80 + 4* = 84)
IV	4 X 4 = 16	4	-	-	-	-	-	**20**	
V	4 X 3 = 12	4	-	-	-	-	4 2 (Internship) + 2 Community Engagement **OR** 4 (Internship) / 4 (Community Engagement)	**20**	**UG Degree** (120)
VI	4 X 3 = 12	4 X 2 = 8	-	-	-	-	-	**20**	
VII	4 X 3 = 12	4	-	-	-	-	4 (Research Methodology)	**20**	**UG Degree (Honours with Research) OR UG Degree (Honours)**
VIII	4 X 2 = 08	4	-	-	-	-	8 (Dissertation)	**20**	
Total	**80**	**40**	**06**	**08**	**04**	**06**	**16**	**160**	

* On exit, students may be awarded UG Certificate / UG Diploma (in the Field of Study / Discipline) after securing the requisite 44 or 84 Credits on completion of Semester II / Semester IV, respectively, *provided they secure additional 4 credit in Skill Based Vocational Courses or Internship / Apprenticeship in addition to the Credits* **earned from Skill Enhancement Courses (SEC).**   ********************